



PURCHASE REQUISITION FORM

PO Number _____

Date : 9/15/2022 _____

Department Comm. Deve _____

Vendor (Name & Address)

HE Planning + Design
8458 Howell Drive
Friso, TX 75034

Delivery Address

1 Trophy Wood Drive
Trophy Club, TX 76262

Project#

Account Number	Description	Quantity	Unit Amount	Total Amount
01-522-60500	Professional Services - Town Planner	1	30,000.00	\$ 30,000.00
Co-op info:				
			Total	\$ 30,000.00

Vendor Packet Updated _____

Professional Services - Town Planner

Comments

Requested by: _____

Approved by: _____

Finance Approved by: _____